

**Community Resilience Panel:
Social & Economic Standing Committee Meeting**

MEETING DATE: January 23, 2017
TIME: 1:00 PM – 2:00 PM EST
LOCATION: Conference Call
ISSUE DATE: March 25, 2017

ATTENDEES:

Attendee	Affiliation
John Plodinec (Chair)	CARRI
David Eisenman (Co-Chair)	Division of General Internal Medicine/Health Services Research UCLA School of Medicine
Ann Terranova (Secretary)	AECOM
David Mizzen	ARA
Debra Ballen	IBHS
Brett Barclay	Independent Consultant
Joshua Behr	Old Dominion University/VMASC
Donna Boyce	Solix
Jeff Braun	Fort Bend County
Dave Butry	NIST
Greg Cade	National Fire Protection Association
Steve Cauffman	NIST
Laura Clemons	CBI
Ann Goodman, PhD	City University of New York
Keely Maxwell	Environmental Protection Agency Office of Research and Development
Jan Opper	Opper Strategies & Solutions LLC
Richard Pearlson	Rap/Sat
Cotina Lane Pixley	University of the District of Columbia
Liesel Ritchie	University of Colorado Natural Hazards Center
Heather Rosenberg	US Green Building Council, Los Angeles Chapter
Jeff Rubin	Tualatin Valley Fire & Rescue
Jordana Rubin	CBI
Steve Rushen	Department of Homeland Security
Philip Schneider	National Institute of Building Sciences
Youn Sim	County of Los Angeles

DISTRIBUTION: Attendees and Social & Economic Standing Committee
NOTES BY: Ann Terranova, AECOM

1. Roll Call

Please refer to list of attendees. If you attended and your name is not on the list, please advise the committee secretary ([Ann Terranova](#)) and your name will be added.

2. Welcome and Introductions ([John Plodinec](#))

- [John](#) reported we now have a pretty good agenda for the Miami meeting:
 - There are two sessions on day one and another on day two for a total of three hours to get together as a committee.
 - There will be a cross-committee breakout session, which is a good idea; it will be up to us to make it useful.
 - At this point, [John](#) has given it some thought and is looking for input from committee members (Action: provide to [Ann/John](#) by the end of the week).
 - We will discuss how the cross-committee breakouts will be conducted during the next Community Resilience Panel Coordinating Committee (CRPCC) conference call.
- During the last CRPCC call, the group discussed the document from the DMT Committee entitled *Recommendation Paper: Including portfolio management practices into NIST Guide and RKB*. This document is indicative of DMT's role in identifying what they see as needs/gaps and the scope of work as it relates to the RKB. This document is worth looking at and perhaps emulating by the S&E Committee.

3. Committee Liaison Updates

- Transportation – [Richard Pearlson](#)
 - The Transportation Research Board (TRB) is professional and pervasive; it is expected the Transportation Committee will glean information from the TRB.
 - [Richard](#) will be providing TRB information in advance of the March meeting.
- Energy – [Brett Barclay](#)
 - [Brett](#) attended the monthly meeting last week and was getting oriented to near term agenda and priorities.
 - The Transportation Committee is working on criteria for screening documents for entering into RKB.
 - The committee is also getting ready for the Community Resilience Panel meeting in Miami.
 - Unfortunately, [Brett](#) indicated his schedule will not allow in-person attendance and asked about remote attendance.
 - [David Mizzen](#) indicated they are working on the details; webcasts will take place of general sessions and it's their intention to accommodate committee members to join the breakout discussions remotely.
 - [Brett](#) indicated on the Energy Committee call it was discussed that committee members needed to re-register for the upcoming meeting.

- David indicated this was done some time ago to collect more information; people are encouraged to re-register to accurately reflect information.

4. Goals Document Discussion (John Plodinec)

- John reviewed the document; it's intended to be a living and breathing document; he asked whether it is complete and if not, what needs to be added.
- This is an important document because relative to the DMT Committee, there was nothing in place that described who we are and what is our charge as the Social and Economic Committee.
- It's now time to put more in-depth thought into what we are going to do and how we are going to do it.
- The goals are intended to serve as "bins" for how we organize ourselves, provide areas of focus.
- Discussion took place regarding the need to communicate our mission with communities and gather insights based on community interactions.
- John Plodinec indicated one of the things he believes NIST would like to do is promote the Resilience Community Planning Guide and the Resilience Knowledge Base as it becomes more developed/populated with information. Steve Cauffman added where the Panel can provide value is the identification of gaps in standards and other elements to help communities better plan for resilience.
- For each of the goals identified in the goals document, it may be beneficial to use the time in Miami to take each one to the next level (e.g., develop a "scope of work" for implementation.)
 - One example includes identifying specific documents that need to be included in the RKB to address identified gaps.
 - Another includes the need to identify impediments and roadblocks and how to overcome them.
 - Provide insights with regard to the whole community and guidance/documents to help inform this (to include in the RKB).
 - Perhaps the largest thing we can do is document our understanding of interdependencies.
- John asked whether the list is complete enough; Brett indicated this is an appropriate beginning; it touches on key elements that have been discussed up to this point. One thing coming out of his attendance on the Energy Committee call is an internal document the committee is developing that considers the diversity in community size and complexity (documents/contributions need to apply to a diverse array of communities). There is a need to make sure we do not adopt a "one size fits all" approach.
- Philip Schneider indicated that since the committee has been together for a year now, it will be important for us to narrow our work down to several objectives (including funding). MMC has begun discussing "Mitigation Saves" study and developed a proposal, which was funded by FEMA. This resulted in accomplishing a specific goal.

- Richard Pearlson shared from a procedural perspective, there could be an iterative process to put forward an idea and gather input from others (to “shape” the outcome and recommendations by the S&E Committee).
- John asked for volunteers to work with him, David, and Ann to work on an agenda for the meeting in Miami. Please let John/Ann know of your interest. Donna Boyce and Laura Clemons volunteered to help.

5. Data, Metrics and Tools Document Discussion

- Jan Opper indicated the document they put together was well laid out.
- John indicated if others have comments/input, to provide that information to Megan Clifford directly.
- The intent of distributing that document was to use it as somewhat of a template for the work by the S&E Committee.

6. Updates on March Meeting in Miami

- More information is forthcoming; please monitor the [CRP Panel Website](#) for hotel and other logistics.
- The best airport to fly into is Miami, although there is a good transportation system if you fly into Ft. Lauderdale to interface with the Miami transit system.
- Laura Clemons volunteered to assist with organizing logistical information and distributing it to the meeting attendees; David Mizzen thanked Laura and indicated they are working with the University meeting planners to iron out details and will reach out to her for any assistance needed.

7. Actions:

1. Provide input on how to make the cross-breakout session in Miami a meaningful session (All)
2. Send out CRPCC minutes from last meeting (John Plodinec)
3. Send out materials that other committees have developed relative to the RKB (John Plodinec)
4. Send TRB publication to Ann Terranova for distribution to S&E Committee (Richard Pearlson)
5. Prepare agenda for S&E Committee time in Miami (John, David, Ann, Donna Boyce, and Laura Clemons)

The call adjourned at approximately 2 pm EST.