

Community Resilience Panel: Coordinating Committee (CRPCC) Meeting

MEETING DATE: July 10, 2017
TIME: 11:00 AM to Noon EST
ISSUE DATE: August 2, 2017

ATTENDEES:

Attendee	Panel Position	Affiliation
Jay Raskin	Panel/CRPCC Chair	Jay Raskin Architect
Jesse Keenan	Panel/CRPCC Vice Chair	Harvard University
Lindsay Brugger	Panel/CRPCC Secretary	American Institute of Architects
Chris Baglin	Panel/CRPCC Governance Stakeholder Rep.	PPC
Don Scott	Buildings & Facilities Chair	PCS Structural Solutions
Kathryn Condello	Communication Chair	CenturyLink
Jim Walker-Pontius	Communication Secretary	US Cellular
Ting Lin	Data, Metrics & Tools Secretary	Marquette University
Leon Kempner	Energy Chair	BPA
Julia Phillips	Energy Vice Chair	Argonne National Lab
Steve Ernst	Transportation Vice Chair	FHWA
Sunil Sinha	Water and Wastewater Vice Chair	Virginia Tech
Dryver Huston	Water & Wastewater Secretary	University of Vermont
David Mizzen	Panel Administrator	ARA
Steve Cauffman	Federal Sponsor	NIST
Brendan Doyle	Federal Co-Sponsor	EPA

DISTRIBUTION: Attendees and CRPCC
NOTES BY: Lindsay Brugger, CRPCC Secretary

1. Welcome and Introductions

Jay Raskin (Chair) welcomed participants and thanked them for attending. He ascertained a quorum was not present and postponed the vote to approve the June 5th minutes.

2. Project Coordination Software

Steve Cauffman noted that the SharePoint site is rolled out to most committees. Committee chairs who have not hosted a demonstration can reach out to Mr. Ben Davis to schedule a tutorial.

3. RKB Update

David Mizzen is working with Robert Ashcraft to recommission the RKB committee. Outreach to existing members is forthcoming. If you want to join the RKB committee, please contact Mr. Mizzen and/or Mr. Ashcraft.

5. CRPCC In-Person Meeting Agenda for Sept 8th meeting at NIST

Mr. Cauffman described the September 8th meeting at NIST as an opportunity for Panel leadership to take stock of panel goals, objectives, and progress. Discussion topics will likely include revisiting goals and objectives, work plan development for standing committees, partnering with outside organizations, engagement of Federal Co-sponsors/Liaisons, and planning for the fall meeting. Recommendations from the submitted observations memo will also be discussed (see attached).

6. Committee Reports

Mr. Raskin reminded committee chairs to draft a synopsis of their work for the panel website. Mr. Raskin then asked standing committee officers to report briefly on recent developments.

- **Buildings and Facilities (Don Scott):** The committee will meet on Wednesday. The committee is developing presentations for the ASTM and FLASH conferences. Their effort will generate a white paper that presents lessons learned and closes out the committee's scenario team efforts. In Minneapolis, the committee will examine building sectors within a community to develop tools that help communities ask the right questions to determine recovery time. The paper will also include guidance for supply chain/equipment needs.
- **Communications (Kathryn Condello):** Task force work is nearing completion and will be approved by the full committee before the meeting in Minneapolis.
- **Data, Metrics, and Tools (Ting Lin):** The committee received a demo of the RKB and the Panel SharePoint site. The committee's materials have moved from Dropbox to the DMT SharePoint site.
- **Energy (Leon Kempner):** The energy committee meet on Thursday. They are working on RKB submittals.
- **Social and Economic (John Plodinec):** *absent*
- **Transportation (Steve Ernst & Chris Baglin):** There will be a meeting at the end of month. The committee is working on RKB submittals and has resubmitted their grant request to fund research for RKB docs. Establishing short/medium/long term goals for committee.
- **Water and Wastewater (Sunil Sinha):** This committee is narrowing RKB resources to immediate needs (vs. global). They are working on a white paper and data framework for multimedia (photos, etc.).

7. Future Panel Meetings

Mr. Raskin suggested that federal partner organizations, as well as the city of Minneapolis, could be asked to present at the fall meeting. Presentations might include Minneapolis' resilience planning efforts, as well as FEMA's forthcoming Disaster Deductible rule.

Mr. Mizzen announced that the hotel block is in the process of being finalized. He anticipates releasing a registration link within a few weeks.

Mr. Raskin noted that a draft agenda for the meeting is forthcoming.

Mr. Cauffman is pre-planning for the 2018 meetings. He anticipates the spring meeting will be in New Orleans (coordinated with the National Center for Science and Education's meeting) and the fall meeting in California (coordinated w/TRB's Resilience Conference).

8. Other Business

Mr. Raskin was appointed to Chair of Oregon's seismic commission and will resign as Chair of the Community Resilience Panel.

9. Adjournment

There was no other business and the meeting adjourned at approximately noon EST.