

Community Resilience Panel: Coordinating Committee (CRPCC) Meeting

MEETING DATE: April 3, 2017
TIME: 11:00 AM to Noon EST
ISSUE DATE: April 24, 2017

ATTENDEES:

Attendee	Panel Position	Affiliation
Jay Raskin	Panel/CRPCC Chair	Jay Raskin Architect
Jesse Keenan	Panel/CRPCC Vice Chair	Harvard University
Lindsay Brugger	Panel/CRPCC Secretary	American Institute of Architects
Robert Ashcraft	Panel/CRPCC Buildings Stakeholder Rep.	Accume Partners
Chris Baglin	Panel/CRPCC Governance Stakeholder Rep.	PPC
Don Scott	Buildings & Facilities Chair	PCS Structural Solutions
David Vaughn	Buildings & Facilities Secretary	National Ready Mixed Concrete Association
Kathryn Condello	Communication Chair	CenturyLink
Megan Clifford	Data, Metrics & Tools Chair	Argonne National Lab
Ting Lin	Data, Metrics & Tools Secretary	Marquette University
Leon Kempner	Energy Chair	BPA
Julia Phillips	Energy Vice Chair	Argonne National Lab
John Plodinec	Social & Economic Chair	CARRI
Ann Terranova	Social & Economic Secretary	AECOM
Mike Stuhr	Water and Wastewater Chair	Portland Water Bureau
Sunil Sinha	Water and Wastewater Vice Chair	Virginia Tech
David Mizzen	Panel Administrator	ARA
Peter Vickery	Panel Administrator	ARA
Steve Cauffman	Federal Sponsor	NIST
Brendan Doyle	Federal Co-Sponsor	EPA
Sheri Moore	Liaison	USACE

DISTRIBUTION: Attendees and CRPCC
NOTES BY: Lindsay Brugger, CRPCC Secretary

1. Welcome and Introductions

Jay Raskin (Chair) welcomed participants and thanked them for attending. Following introductions, he ascertained a quorum was present. A motion to approve the March 9th minutes was made, seconded, and unanimously approved.

2. Updates

a. Local Communities Survey

Dr. Jesse Keenan noted that, pending NIST's approval, ARA will send a global email that includes the survey. Mr. Stephen Cauffman indicated ARA should have that approval as the survey is a panel-directed effort. Mr. David Mizzen confirmed ARA has received approval and will send the email in next few days.

The survey has already been distributed through PTI to their member organizations. This effort is supposed to reach thousands of individuals.

3. Project Coordination Software

Mr. Cauffman provided a tutorial on the SharePoint collaboration space (slides attached). Ben Davis of NIST will send email invitations to Panel leadership after this meeting.

Mr. Raskin asked which features can be used for cross-committee coordination. Mr. Cauffman explained that a sub-site would need to be set up for cross-committee working groups. Alternatively, a subsite that is open to all committee members could be created.

Mr. Raskin also inquired whether one member can be part of more than one committee. Mr. Cauffman indicated it is possible. Mr. Robert Ashcroft suggested that committee chairs be provided with access to all committee subsites to enhance communication across sectors.

Mr. Sunil Sinha asked if it is permissible to share copyrighted materials on the SharePoint site, noting that the current Virginia Tech platform used by the committee allows such material because the platform is not a public domain. Mr. Cauffman suggested providing link to the copyrighted materials rather than including the document itself.

Ms. Megan Clifford said the SharePoint site is a great solution that will work well for DMT. She suggested that, after login, the home page should include a disclaimer about PII/Copyright, etc. She also asked how the active list of committee members is maintained to ensure only active members have access to the site. Mr. Mizzen answered that he, in collaboration with committee secretaries, maintains the Panel roster.

Mr. John Plodinec also suggested that resilience@nist.gov be listed on the login page to allow users to report access issues and offer suggestions for improvements.

4. RKB Submittals

a. Review of Taxonomy

Mr. Raskin requested questions on the revised taxonomy. Ms. Ting Lin commented that the taxonomy looks great. Mr. Raskin added that the taxonomy can be further modified and improved as time goes on. Ms. Clifford requested time to circulate the revised taxonomy for wider feedback from DMT.

b. Use of Photos and Videos in RKB

Mr. Raskin noted that the Water and Wastewater Committee raised the question of including photos and videos in the RKB. Mr. Mizzen indicated that the RKB has the ability to include photo and video files, but he would like to better understand the purpose. Mr. Sunil Sinha explained that photos and videos would help demonstrate typical damage patterns and solutions. Mr. Plodinec added that the Social and Economic committee sees value in including videos such as training courses, and Mr. Cauffman added that Ted Talks may be useful.

5. Committee Reports

Mr. Raskin asked standing committee officers to report briefly on recent developments.

- **Buildings and Facilities (Don Scott):** The full committee has not met since the March Coral Gables meeting. There has been a scenario team leader conference call to focus on preparing a white paper, due in June, associated with the ASTM symposium. The committee will continue working within their scenario teams to identify gaps in standards that prevent designing for resilient structures. The next call is scheduled for next week.
- **Communications (Kathryn Condello):** The committee has not met since the March meeting in Coral Gables. The committee is focused on the curation of resilience best practices. They will also create a protocol on how to engage key communication stakeholders, which they will likely deliver within the next 6 months.
- **Data, Metrics, and Tools (Megan Clifford):** The committee held a webinar on the Enviro Atlas tool from EPA. The committee sees value in that tool, particularly in relation to Steps 1 and 2 of the Guide. Their next formal meeting will be in May. The committee will also participate in ASCE's upcoming conference in conjunction with the NIST Center of Excellence.
- **Energy (Leon Kempner):** The committee is working on identifying and submitting five documents for the RKB. They are also discussing gaps and developing an associated form. Additionally, the committee is developing keywords so as for conducting literature research on energy and resiliency.
- **Social and Economic (John Plodinec):** The committee has not met since the March Coral Gables meeting. They are setting up monthly calls and are continue to develop a scope for identified gaps. They have not done any RKB work yet, but will first focus on community engagement documents that support the organizational aspects of the Guide.
- **Transportation:** *Absent.*
- **Water and Wastewater (Sunil Sinha):** Mr. Sinha reviewed the attached presentation on the committee's efforts to date was reviewed.

6. Future Panel Meetings

Mr. Mizzen reported that there have been a number of challenges in planning a fall meeting in Chicago, including hotel cost and the ability to secure an appropriate date. Mr. Brendan Doyle offered to assist in planning as he has previously hosted successful EPA meetings in Chicago. Ms. Clifford, as a Chicago resident, also offered assistance.

7. Other Business

Mr. Doyle volunteered to write a paper on resilience standards.

8. Adjournment

There was no other business and the meeting adjourned at approximately noon EST.