

Community Resilience Panel: Coordinating Committee (CRPCC) Meeting

MEETING DATE: August 8, 2016
TIME: 11:00 am to 11:45 am EDT
ISSUE DATE: September 1, 2016

ATTENDEES:

Attendee	Panel Position	Affiliation
Jesse Keenan	Panel/CRPCC Vice Chair	Harvard University
Debra Ballen	Panel/CRPCC Secretary	IBHS
Kevin Bush	Federal Sponsor	HUD
Stephen Cauffman	Federal Sponsor	NIST
Megan Clifford	Data, Metrics & Tools Chair	Argonne National Lab
Susanne DesRoches	Transportation Chair	NYC Mayor's Office of Recovery and Resiliency
David Eisenman	Social & Economic Chair	UCLA
Steve Ernst	Transportation Vice Chair	Federal Highway Administration
Dryver Huston	Water & Wastewater Secretary	University of Vermont
Ting Lin	Data, Metrics & Tools Secretary	Marquette University
Rachel Minnery	Buildings & Facilities Vice Chair	AIA
David Mizzen	Panel Administrator	ARA
Ronda Mosley	Energy Chair	Public Technology Institute (PTI)
John Plodinec	Social & Economic Vice Chair	CARRI
Priya Shrinvasan	Communication Vice Chair	New York City
Don Scott	Buildings & Facilities Chair	PCS Structural Solutions
Ann Terranova	Social & Economic Secretary	AECOM
Tom Wall	Transportation Secretary	Argonne National Laboratory

DISTRIBUTION: Attendees and CRPCC
NOTES BY: Debra Ballen, CRPCC Secretary

1. Welcome and Introductions

Jesse Keenan (Vice-Chair) welcomed participants and thanked them for attending. Following introductions, he ascertained that a quorum was present. A motion to approve the minutes of the July 11 meeting was made, seconded, and unanimously approved.

2. Charter Amendment Status

The Panel Administrator reported that approximately 55 percent of Panel members have voted for the Resilience Knowledge Base (RKB) Charter amendment; this is still short of the 2/3 threshold needed to

move forward. The Committee Chairs have been helpful in communicating the importance of voting to their members. To follow up, the Panel Administrator will send a reminder to non-voters in the near future. The voting period is still open.

3. Update on U.S. Resilience Toolkit and NSC Indicators

Dr. Keenan reported that integration with the U.S. Climate Resilience Toolkit and National Security Council Indicators is nearly complete. Text for landing pages and subsections is currently being drafted. The launch is targeted for late August or September. This project offers an excellent opportunity for engaging the public in the underlying concept of the RKB before it is formalized, as well as for bringing in some interested and engaged new Panel members. The integration project is looking for two editors (Communications and Economics) to translate materials from the Community Resilience Panel to the U.S. Climate Resilience Toolkit.

4. Communications Tools

David Mizzen provided an update on the following communications initiatives:

- The Panel Administrator has completed its work on web site development. The project is now at NIST, where it is going through various security processes. The old web site is still active until the new site goes up. The longer registration form, which includes committee and stakeholder self-designations, is now live and active.
- The Project Coordination Software is also going through the NIST security process.

5. Updates

Standing Committee Officers delivered the following reports:

- **Buildings and Facilities (Don Scott):** The scenario teams are moving forward with their projects and should complete them before or during the Colorado meeting. Although most of the scenarios have a heavy emphasis on response, the Committee also wants to assure an adequate focus on recovery. The Committee is looking to identify a new Secretary.
- **Data, Metrics, and Tools (Megan Clifford):** The working groups are moving forward. Leads have been identified for the data (Steps 1/2) and metrics (Steps 3/4) groups, with a lead being sought for tools (Steps 5/6). The RKB Subcommittee is on hold pending the integration of the RKB and the U.S. Climate Resilience Toolkit
- **Energy (Ronda Mosley):** The Energy Committee is meeting in a week and developing an agenda for the Colorado meeting. The group is continuing to identify candidate documents for the RKB.
- **Social and Economic (John Plodinec):** The Committee is meeting later in the day to discuss adding a social and economic perspective to the scenarios under development by the Buildings and Facilities Committee.
- **Transportation (Susanne DesRoches):** The Transportation Committee is working in partnership with NAS' Transportation Research Board (TRB) and is trying to leverage TRB research done to date. The TRB has established a new section on transportation resilience, which should be beneficial to cross-collaboration.

6. Scheduling

The next Panel meeting is scheduled for September 21-22, in Fort Collins, Colorado. The agenda is being finalized and will include significant blocks for Standing Committee meetings, along with speakers from Fort Collins, Boulder, and the state of Colorado resilience plan. The Administrator will send out travel/logistics information shortly.

The March 2017 meeting will take place in Miami, Florida.

7. New Business

With the end of the year approaching, some Committee Chairs will be rotating off, in order to provide for staggered terms going forward. The Panel Secretary will have to be replaced since that position serves for one year and cannot serve successive terms. However, the Committee Secretaries serve two year terms as prescribed by the Bylaws. Some Committee Secretaries were appointed mid-year and their official start date may be set as the start of 2017. The Administrator will discuss this with specific Committee Chairs as relevant.

8. Adjournment

There was no other business, and the meeting adjourned at approximately 11:45 a.m. EDT.