

## Community Resilience Panel: Coordinating Committee (CRPCC) Meeting

**MEETING DATE:** July 11, 2016  
**TIME:** 11:00 am EDT to 12:00 pm EDT  
**ISSUE DATE:** July 29, 2016

**ATTENDEES:**

Attendee	Panel Position	Affiliation
Jay Raskin	Panel/CRPCC Chair	Jay Raskin Architect
Jesse Keenan	Panel/CRPCC Vice Chair	Columbia University
Debra Ballen	Panel/CRPCC Secretary	IBHS
Anthony Benyola	Communication Chair	CTA
Megan Clifford	Data, Metrics & Tools Chair	
Dryver Huston	Water & Wastewater Secretary	University of Vermont
Ting Lin	Data, Metrics & Tools Secretary	Marquette University
Terri McAllister	Federal Sponsor	NIST
Ronda Mosley	Energy Chair	Public Technology Institute (PTI)
Tien Peng	Buildings & Facilities Secretary	National Ready Mix Concrete Association
Julia Phillips	Energy Vice Chair	Argonne National Laboratory
John Plodinec	Social & Economic Vice Chair	CARRI
Priya Shrinvasan	Communication Vice Chair	New York City
Don Scott	Buildings & Facilities Chair	PCS Structural Solutions
Michael Stuhr	Water & Wastewater Chair	City of Portland
Chris Townsend	Panel Administrator	ARA
Peter Vickery	Panel Administrator	ARA
Tom Wall	Transportation Secretary	Argonne National Laboratory

**DISTRIBUTION:** Attendees and CRPCC  
**NOTES BY:** Debra Ballen, CRPCC Secretary

### 1. Welcome and Introductions

Jay Raskin (Chair) welcomed participants and thanked them for attending. Following introductions, he ascertained that a quorum was present. A motion to approve the minutes of the June 6 meeting was made, seconded, and unanimously approved.

### 2. Charter Amendment Status

The Panel Administrator reported that 115 votes have been submitted on the Charter Amendment vote, overwhelmingly affirmative (112 to 3). However, due to non-voters, the process is still about 100 votes short of the 214 affirmative vote threshold needed for passage under the Charter. Many non-voters are

probably inactive registrants, and can be removed from the voting rolls after the September meeting. As it is desirable to resolve the situation before September if possible, the Panel Chair asked Standing Committee Chairs to contact their members to remind them that the vote is still open. Additionally, the Panel Administrator will send a vote reminder to all Panel registrants. The accompanying message will: 1) urge those who have not voted to do so; 2) note that technical difficulties may have prevented some votes from being registered and, therefore, request that those who think they voted to vote again if they are not certain their vote was confirmed; and 3) offer inactive registrants the opportunity to resign from the Panel (and therefore be removed from the voting rolls).

### 3. Communications Tools

Chris Townsend provided an update on three important communications initiatives:

- The web site development is going well. NIST is in the process of migrating the website from an ARA server to a NIST server, which should be completed in a few weeks.
- The Project Coordination Software has been installed and will be presented to the CRPCC at the next meeting. Depending on the feedback, the software may be finalized within a few weeks or it could be longer if more extensive changes are needed. The software also should be moved to an appropriate NIST server before it is put into use.
- The Administrator is evaluating plug-in options for the Resilience Knowledge Base (RKB). The timeline for finalization will depend on whether suitable plug-ins are available or they need to be customized.

### 4. Inter-Agency Coordination (CRP, NSC Indicators, US Climate Toolkit's Built Environment Section & Urban Team)

Jesse Keenan is working to determine the feasibility of using the National Security Council (NSC) sub-IPC Resilience Taxonomy as the starting point for the RKB. This taxonomy offers both ready access to the 104 resources currently catalogued in the NSC Taxonomy and the opportunity to use some of the White House message platforms to communicate about the RKB. However, the process of integrating with the NSC faces logistical challenges. The taxonomy could also be broadened beyond the terms of the NSC. For these reasons, Dr. Keenan has also engaged with the team that maintains the U.S. Climate Resilience Toolkit to ensure seamless integration between multi-hazard mitigation—the focus of the RKB—and climate change resilience in the current toolkit. One way to accomplish this goal may be to add the built environment to the Climate Change Resilience Toolkit, which would offer an immediate platform while the RKB is under development.

More specifically, the committee can publicize the resources that will be available on the RKB, while the panel continues working to develop processes, workflows, and a Content Management System for the RKB. Ideally, this will be launched in September. Additionally, about 20 new members are likely to join the Panel as a result of their involvement in this project; Dr. Keenan is hopeful these new members will be actively engaged.

Terri McAllister asked if there is a written summary of these developments that can be shared with the CRPCC. She noted that NIST is happy to offer its insights based on previous experience. Dr. Keenan indicated the concepts he outlined have only recently solidified, and framing and organizational

documents should be developed in 1-2 weeks. Mr. Raskin stated there will be an opportunity for further discussion during the next CRPCC meeting.

Megan Clifford told the group she recently attended a National Academy of Sciences (NAS) meeting, and that Josh Barnes discussed the NSC Resilience Taxonomy. She will share an Interagency Concept Paper provided by Mr. Barnes with CRPCC members.

## 5. Updates

Standing Committee Officers delivered the following reports:

- **Buildings and Facilities (Don Scott):** In an effort to engage its members and move its agenda forward, the Buildings and Facilities Standing Committee created working groups to become involved in hazard/community specific working groups. Each group will work through the 6-steps in the NIST Guide for its specific hazard and community. The overall goals are: 1) review and work through the process in the Guide; 2) identify deficiencies/gaps in codes and standards; 3) identify policies that need to be revised at local, state, and federal level; and 4) identify best practices that can/should be shared with others. The committee set deadlines for each working group to complete steps 1-3 by mid-July and steps 4-6 by mid-August so they can continue with the discussion at the in-person meeting in September.
- **Data, Metrics, and Tools (Megan Clifford):** The committee created working groups, but faces challenges with continuity of participation. Looking at the committee's mission, "data" align with Steps 1 and 2 of the NIST Guide; "metrics" align with Steps 3 and 4; and "tools" align with Steps 5 and 6. The subcommittee on the RKB is very engaged and moving forward.
- **Energy (Ronda Mosley):** The Energy Committee is also struggling to maintain consistent participation and to build momentum. The group is identifying candidate documents for the RKB.
- **Social and Economic (John Plodinec):** Dr. Plodinec echoed the challenges raised by the other Chairs. He has a list of 440 resilience programs in the U.S. that he will share with the CRPCC.
- **Transportation (Tom Wall):** The Transportation Committee reached out to NAS' Transportation Research Board (TRB) and the American Association of State Highway and Transportation Officials (AASHTO) to discuss collaboration, which may involve a formal or informal partnership and possible resources from the TRB. Also, the Committee is interested in coordinating with other standing committees where transportation intersects with other community assets. On July 13 an Oregon DOT official, who presented at the Committee's April meeting, will conduct a similar webinar, which is open to anyone who is interested.
- **Water and Wastewater (Michael Stuhr):** The grant proposal developed by the Water and Wastewater Committee has helped focus on priorities. The group is considering whether to segment by water vs. sewer focus, or based on challenges to the entire water/wastewater system posed by specific hazards.

During the committee reports, one committee chair asked how the CRPCC will communicate if resources proposed by a committee are not accepted for inclusion in the RKB. Dr. Keenan indicated that a rationale will be provided to the committee with suggested corrections if appropriate.

## **6. Scheduling**

The next CRPCC call, scheduled for August 1, will be held on August 8 at 11:00 a.m. Eastern due to vacation schedules.

The next Panel meeting is currently scheduled for September 21-22. The Administrator is having difficulty finding a suitable location Denver, Boulder, or Fort Collins, but will continue to make efforts to do so.

The March 2017 meeting will take place in Miami, Florida.

## **7. Adjournment**

There was no other business and the meeting adjourned at approximately 12:00 p.m. EDT.