

**Community Resilience Panel:  
Social & Economic Standing Committee Meeting**

**MEETING DATE:** June 26, 2017  
**TIME:** 1:00 – 2:00 PM EDT  
**LOCATION:** Conference Call  
**ISSUE DATE:** August 4, 2017

**ATTENDEES:**

<b>Attendee</b>	<b>Affiliation</b>
John Plodinec (Chair)	CARRI
David Eisenman (Vice-Chair)	Division of General Internal Medicine/Health Services Research UCLA School of Medicine
Ann Terranova (Secretary)	AECOM
David Mizzen	ARA
Brett Barclay	Independent Consultant
Donna Boyce	Independent Consultant
Dave Butry	NIST
Laura Clemons	Collaborative Communities
Ben Davis	NIST
Lawrence Frank	Atkins
Juan Fung	NIST
Jennifer Helgeson	NIST
Cotina Lane Pixley	University of the District of Columbia
Liesel Ritchie	University of Colorado Natural Hazards Center
Heather Rosenburg	US Green Building Council, Los Angeles Chapter
Jacqueline Yannacci	American Red Cross

**DISTRIBUTION:** Attendees and Social & Economic Standing Committee  
**NOTES BY:** Ann Terranova, AECOM

**1. Roll Call**

Please refer to list of attendees. If you attended and your name is not on the list, please advise the committee secretary (Ann Terranova) and your name will be added.

**2. Welcome and Introductions (John Plodinec)**

Reviewed what we planned to accomplish (i.e., reviewed agenda). Specifically, John indicated we are at the point to begin discussing what needs to go into the Resilience Knowledge Base (RKB). Additionally, we need to look at assessment protocols (referencing the Sendai Assessment as a framework; these materials are on the Social and Economic Committee Collaboration Site).

**3. RKB and Collaboration Site Demonstration (David Mizzen)**

- David Mizzen (ARA) reviewed both the Community Resilience Panel Collaboration Site and the Resilience Knowledge Base.
  - At the log-in stage for the Collaboration Site, it is not necessary to set up a separate account; Collaboration Site members should use the log-in associated with the email address to which the

initial log-in credentials were sent. Credentials were emailed by Ben Davis (NIST) during the WebEx.

- A group member asked whether a notification is generated and sent to Collaboration Site members when a document is posted. Ben responded that this does not currently occur, but he will look into this function.
- Access to both the Collaboration Site and RKB will be linked through the NIST website. Currently the RKB is under construction and we will be notified when it goes live.
- Regarding searches with multiple search words on the RKB, David explained that, at the moment, if multiple search words are used, the RKB will pull up documents related to each word searched and not a combination of the words (i.e., “or” vs. “and” when using multiple search terms).
- When committee members receive an invitation for Collaboration Site access, they should exercise the capabilities to become familiar with the system. If members encounter any issues or questions, they should contact Ben or David Mizzen.

#### **4. RKB Submission Process (John Plodinec)**

- The group discussed a number of resources being considered for inclusion in the RKB. These resources include:
  - The NAACP materials suggested by Donna Boyce.
  - Several National Fire Protection Association Standards ([NFPA 1300: Standard on Community Risk Assessment and Community Risk Reduction Plan Development](#); and [NFPA 1600: Standard on Disaster/Emergency Management and Business Continuity/Continuity of Operations Programs](#)). Greg Cade (NFPA) stated these are available for purchase or can be viewed on the organization’s website (see links).
- The group discussed the ability to link these documents on the RKB. The documents will also be uploaded to the S&E Collaboration Site.

#### **5. Gaps and Interdependencies: Miami Follow-on (John Plodinec)**

- Regarding the Interdependency Sheets developed as a result of discussions at the Miami Community Resilience Panel meeting, John prepared a summary and asked members to review it (provided in the invitation for this conference call).
- John also prepared a summary of gaps from the Miami meeting (also attached to the meeting invitation). He will prepare a template for developing the business case for addressing gaps, which is one of the actions that resulted from this discussion in Miami.
- John asked committee members look at other actions and volunteer to develop work scopes (using the business case template he will provide).
- In addition, John asked that committee members identify any other gaps not captured in the summary.

#### **6. S&E Work Plan Development for Coming Year (suggested by Steve Cauffman at NIST)**

- John indicated we need to begin to develop the S&E Committee work plan for FY18 and asked for volunteers to form a working group to develop a strawman for discussion at the Minneapolis Quarterly Panel Meeting. Volunteers included: Donna Boyce, Lawrence Frank, Liesel Ritchie, and Ann Terranova.
- Attendees considered the idea of building the work plan around the scopes of work that will be developed to address gaps. This, along with the identification of additional gaps, might be a good basis for the S&E work plan.
- John shared that Jay Raskin asked that the S&E Committee consider identifying additional gaps in light of the fact that the Social and Economic aspects of community resilience were not initially included in the Community Resilience Planning Guide. We need to think about other gaps and what it will take to get them addressed. See below for input provided by Jay Raskin:

*“A big take away for me from the Miami conference was their comments about barely keeping up with the rate of change as it is. This was particularly concerning to me when compared with the rates of change of Dr. Waneless’s sea level graphs. It’s not just looking 30-50 years ahead; it is the need for a planning process that can integrate dynamic rates of change. This is one of the challenges I would love to see S/E take on. Not to solve, but to produce a white paper that clearly states the issue, with the intent of spurring research into this area. While we are still in the low slope part of the graph, we need to test out strategies and work through problems.”*

*This might also be a new "gap."*

- Committee members deliberated the NIST focus on federal players and the fact that a body of work exists (on the non-federal front) that is not reflected in the NIST process (reference was made to work by [Dr. Scott Miles](#) and [Dr. Adam Rose](#)).
- Beyond the gaps, we must identify active players in the resilience space as well as tools communities can use to further their own resilience initiatives. All of these should be addressed in our work plan, with the understanding a great deal of information is in the public domain; how we can help make sense of it will be valuable.
- The committee noted that the intent for the Guide Briefs is to further assist with Community Resilience Planning Guide implementation.

#### **7. Other Discussion**

- [John](#) mentioned [David Eisenman](#)’s recent resilience “adventure” on Facebook and its significance as a resilience lessons learned.

#### **8. Actions:**

1. [Ben Davis](#) to provide Collaboration Site log-in credentials to S&E Committee members.
2. [Greg Cade](#) to look into the ability to provide links to NFPA Standards 1300 and 1600 on the RKB.
3. [John Plodinec](#) to post Sendai materials on S&E Collaboration Site.
4. S&E Committee members to review I-Sheet and Gap summaries (from Miami meeting) and provide feedback to John.
5. [John Plodinec](#) to develop business case template and provide to committee members for review and comment.
6. S&E Committee members to volunteer to develop scopes of work to address other actions (defined on the Gap summary). Scopes of work will use the business case template (see Item 5 above) as a go-by for consistency.
7. S&E work plan subcommittee to convene before next full committee conference call.

The meeting adjourned at approximately 2:00 pm EDT.