

Community Resilience Panel: Energy Standing Committee Meeting

MEETING DATE: March 9, 2017
TIME: 3:00 p.m. EDT
LOCATION: Miami, FL
ISSUE DATE: May 2, 2017

ATTENDEES:

Attendee	Affiliation
Leon Kempner (Chair)	Bonneville Power Administration
Julia Phillips (Vice Chair)	Argonne National Laboratory
Steve Cauffman	NIST
Stuart McCafferty	Hitachi Microgrids

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NOTES BY: Julia Phillips, Argonne National Laboratory

1. Welcome

Leon Kempner (Chair) opened the meeting, conducted a quick roll call, and reviewed the planned agenda.

2. Discussion

Leon provided details on his conversation earlier in the week with Tom Moran, President of the All-Hazards Consortium. Tom stated that the committee should try to address barriers that inhibit the movement of assets across state lines since that plays a large role in recovery following a hazard event.

Leon then told the committee that Stuart will review his progress on the Community Resilience Maturity Model with the committee later in the meeting.

Leon then reviewed the committee's mission:

- Identify docs to submit to the RKB
- Identify energy resilience gaps (could include standards, policies, guidance and documents into the RKB)

The committee discussed whether these two items were the committee's only tasks and whether they would develop standards as part of their work. Steve clarified that the committee will not set standards, but the goal for their work is to inform standards. For example, if we identify a gap that can be addressed through a standard revision, then we can address that.

Local governments, as they work through the 6-step process in the NIST Guide, will be able to access the RKB to access guidance documents, including those that address the gaps the committee identifies.

The committee discussed the idea that standards are not just design standards, they are resilience standards. The committee also considered the idea of creating a document that shows people how to address the steps in the process.

3. Committee Membership

The committee discussed the current committee membership roster. Leon noted that the committee has 32 members, but not many are actively engaged. The committee plans to review the membership list and determine where it is missing expertise on a future conference call.

Moving forward, Leon plans two conference calls per month – one leadership and one monthly committee call.

4. Cross-Committee Breakout

Leon reminded the group there would be a cross-committee breakout the next day. The goal of the cross-committee breakouts is primarily for the Social and Economic Committees to teach the other subcommittees how Social and Economic are integrated with each of the other subcommittees.

5. Review of Submitted Documents

Before discussing the submitted documents, Leon reviewed the process to submit documents for RKB approval:

- The Energy Committee first discusses submissions.
- The document is sent to everyone on the committee for comment. Committee members have one week to comment. If no comments are received, we submit the document.
- Once the document is approved by the Energy Committee, it is passed to the CRPCC for approval.

To date, Chuck and Ronda have been asked to put submitted documents in the new format for submission to the CRPCC:

- *Document #1 Review of ALA* – Conditional acceptance. Additional information has been requested on how this document could be used.
- *Document #2 Review of City Group Document* – Acceptance. There was a unanimous decision to send this document forward.
- *Document #3 Assessing Performance of Electric Power Systems* – Conditional acceptance pending addition of a sentence in the narrative. The new sentence should explain that the document provides best practices on how a utility would respond to natural hazard vulnerabilities.

6. Status of Fellows

Stuart provided an update on the Community Resilience Maturity Model. He made changes per the recommendations he received and the model is currently being reviewed by the other fellows.

7. Gaps

The committee discussed gaps, including the possibility of developing a document geared toward how communities can talk to one another regarding resilience. The group also considered the procedure for moving forward once it identifies a gap. The agreed upon preliminary process agreed upon is:

- Present the problem
- Develop a solution or list of potential solutions:
 - Some we produce ourselves; others we could submit to a standards committee.
 - Develop a form that identifies the gaps, ties back to the 6 steps [check boxes], and recommended solutions – What do we think the document could do to address the gaps (1-2 pages)?

8. Adjournment

There was no other business and the meeting adjourned.