

## Community Resilience Panel: Data, Metrics, & Tools (DMT) Standing Committee Meeting

**MEETING DATE:** Friday, July 21, 2017  
**TIME:** 12:00 – 2:00 PM EST  
**ISSUE DATE:** November 6, 2017

**ATTENDEES:**

Attendee	Affiliation
Megan Clifford [Chair]	Argonne National Laboratory
Paolo Bocchini [Vice-Chair]	Lehigh University
Ting Lin [Secretary]	Marquette University
Eleanore Hajian	DHS S&T Office of University Programs
Floyd DesChamps	The Desner Group, LLC
John Plodinec	Social and Economic Chair
Keely Maxwell	EPA
Larry Altenburg	SC&A
Louis Conway	Architectural Institute of BC (AIBC) Post Disaster Response Committee
Mat Heyman	Impresa Management Solution
Meghan Doherty	SC&A, Inc.
Wenjuan Sun	Lehigh University

**DISTRIBUTION:** Attendees and Data, Metrics, & Tools Standing Committee

**NOTES BY:** Ting Lin, Marquette University

### 1. Welcome

Megan Clifford (Chair) called the meeting to order and thanked attendees for participating. Megan provided an overview of agenda items for this meeting.

### 2. Meeting Logistics

The DMT Dropbox folder “*CRP DMT Committee*” has been migrated to the Community Resilience Panel Collaboration Space under “*Data Metrics & Tools Site*.”

The DMT committee documents, including past meeting minutes (see “*1. Meetings*”) and member contributions (see “*3. DMT Links & Documents*”), are shared among members via Dropbox, now synced with Panel SharePoint. The folder related to this meeting is “*1. Meetings\1. 21Jul2017\_Telecon*.”

Megan reviewed the July 21, 2017 Meeting Agenda and proposed a motion. The committee unanimously approved the agenda (see “*1-DMT Committee Meeting Agenda 7-21-17*”).

Megan proposed a motion to approve the March 9, 2017, March 17, 2017, and June 2, 2017 Meeting Minutes. The committee unanimously approved (see “*2 - DMT Committee Meeting Minutes 3-9-17\_DRAFT\_for approval*,” “*3 - DMT Committee Meeting Minutes 3-17-17\_DRAFT\_for approval*,” and

“4 - *DMT Committee Meeting Minutes 6-2-17\_DRAFT\_for approval*,” respectively). Prior approved meeting minutes are also posted on the CRP website [https://crpanel.nist.gov/?page\\_id=710](https://crpanel.nist.gov/?page_id=710)

Megan shared the final Roles and Responsibilities document, which incorporated committee feedback to date, with the DMT Committee. The committee unanimously approved the document (see “5 - *FINAL DRAFT DMT Committee Roles and Responsibilities for approval\_6-30-17*”).

### **3. Brief Update on Panel Collaboration Software**

Ting Lin provided a demo of the Panel collaboration software via SharePoint to the DMT committee, with explanations of relevant folders and files. All committee members should have received invitations from the CRP to join the new collaboration space. The DMT Dropbox folder “*CRP DMT Committee*” has been migrated to the Community Resilience Panel Collaboration Space under “*Data Metrics & Tools Site*.” During the transition phase, both Dropbox and SharePoint DMT folders are accessible. Previous guidance on the new Panel collaboration software is also available (see “1. *Meetings\k. 02Jun2017\_Telecon\5-Community Resilience Panel Collaboration Space Guidance*”).

### **4. Updates on CRPCC Meetings and DMT Committee Members Serving on Other Committees**

*CRPCC Updates (Megan):* Megan shared DMT input, including the recommendation paper (see “*Panel Recommendations Paper for Publication\_DMT\_Portfolio Management Practices*”), with CRPCC leadership. She shared with the DMT committee that Robert Ashcraft is the new RKB Working Group Lead. She also provided updates of various committee activities. CRPCC meeting minutes are available on the Panel website.

*Cross-Collaboration:* DMT members serving dual roles on other committees gave the full committee additional context for Panel activities.

- Floyd DesChamps mentioned that the most recent Energy Committee meeting was cancelled.
- John Plodinec (Social & Economic Chair) thanked the DMT for leading efforts in defining Roles and Responsibilities, which has been really helpful to the Social & Economic committee since they encounter similar challenges.

### **5. Development of Alliance for National and Community Resilience (ANCR) Benchmarks**

Megan invited John Plodinec (S&E Chair) to give a presentation on the Alliance for National and Community Resilience (ANCR)’s work (see “6 - *DMT presentation-072117*” and “7 - *Benchmark Foundations - 062817*”). John welcomed input from the DMT committee.

### **6. New Business**

Megan thanked the committee for their continued participation.