

**Community Resilience Panel:  
Data, Metrics, & Tools (DMT) Standing Committee Meeting**

**MEETING DATE:** Friday, June 2, 2017  
**TIME:** 12:00 – 2:00 PM EST  
**ISSUE DATE:** August 4, 2017

**ATTENDEES:**

<b>Attendee</b>	<b>Affiliation</b>
Megan Clifford [Chair]	Argonne National Laboratory
Paolo Bocchini [Vice-Chair]	Lehigh University
Ting Lin [Secretary]	Marquette University
Benjamin Davis	NIST
Brendan Doyle	EPA
David Bonowitz	NCSEA
Floyd DesChamps	The Desner Group, LLC
Frank Lavelle	ARA
Jay Raskin	Jay Raskin Architect
Jerry Brashear	The Brashear Group LLC and National Institute of Building Sciences
Keely Maxwell	EPA
Ken Harrison	NIST
Larry Altenburg	SC&A
Leanne Aaby	LMI
Mat Heyman	Impresa Management Solution
Richard (Dick) Wright	American Society of Civil Engineers
Steve Cauffman	NIST
Stephen Clawson	Facility Engineering Associates, P.C.
Wenjuan Sun	Lehigh University

**DISTRIBUTION:** Attendees and Data, Metrics, & Tools Standing Committee  
**NOTES BY:** Ting Lin, Marquette University

**1. Welcome**

Megan Clifford (Chair) called the meeting to order and thanked attendees for participating. Megan thanked the committee for a productive in-person meeting in Miami and provided an overview of agenda items for this meeting.

**2. Meeting Logistics**

The DMT Dropbox folder “*CRP DMT Committee*” has been migrated to the Community Resilience Panel Collaboration Space under “*Data Metrics & Tools Site*.”

The DMT committee documents, including past meeting minutes (see “1. Meetings”) and member contributions (see “3. DMT Links & Documents”), are shared among members via Dropbox, now synced with Panel SharePoint. The folder related to this meeting is “1. Meetings\k. 02Jun2017\_Telecon.”

Megan reviewed the June 2, 2017 Meeting Agenda and proposed a motion. The committee unanimously approved the agenda (see “1-DMT Committee Meeting Agenda 6-2-17”).

### 3. Updates on CRPCC Meetings and DMT Committee Members Serving on Other Committees

**CRPCC Updates - Megan:** Megan shared DMT input with CRPCC leadership. She highlighted DMT observations, including RKB taxonomy and review process, via the Miami meeting report out (see “2-Report Out\_PanelMeeting 3-10-17 rev Mat”). Based on committee feedback, the Roles and Responsibilities (R&R) document was also updated (see “3-FINAL DRAFT DMT Committee Roles and Responsibilities for review\_6-2-17”). Jay Raskin incorporated DMT feedback into a revised RKB taxonomy template (see “4-RKB Submittal Template Rev.3-27-17”), which was also shared via a CRPCC meeting. The Panel has new coordination software that DMT is migrating materials over.

**Cross-Collaboration:** DMT members serving dual roles on other committees gave the full committee additional context for Panel activities.

- Floyd DesChamps joined the Energy Committee as a DMT liaison. The Energy Committee is working on recommending documents, identifying gaps, and evaluating taxonomy.
- Paolo Bocchini, the current DMT representative on the Transportation Committee, has not been able to participate in the Transportation Committee meetings. He asked for a DMT volunteer to step up and take his role to help with cross-collaboration with the Transportation Committee. Jay mentioned that the Transportation Committee is working with the Transportation Research Board to explore funding sources to support their proposed work.
- DMT representative Keely Maxwell has been an active participant in the Social and Economic (S&E) Committee meetings.
- Brendan Doyle recommended an EPA colleague with expertise in waste to connect with Buildings and Facilities (B&F) regarding potential standards.
- Megan collaborated with John van der Lindt of the Center of Excellence (CoE) on metrics to represent DMT in the upcoming ASCE Convention in Minneapolis. The DMT leadership also had conference calls with CRP leadership and other committee leadership regarding CoE and RKB.

### 4. Review and Discussion of Updated DMT Committee’s Roles and Responsibilities

Megan shared the revised version of DMT Committee’s Roles and Responsibilities, which incorporates committee input (see “3-FINAL DRAFT DMT Committee Roles and Responsibilities for review\_6-2-17”).

Steve Cauffman asked whether actions are being taken to fill in the gaps identified by the committee, e.g., propose provision in the standard. Megan responded with a DMT proposer role example of a white paper on portfolio management shared earlier on with CRPCC, which garnered Steve’s interest as a potential Panel publication.

### 5. Revised RKB Taxonomy and Process

Jay Raskin and Steve Cauffman shared the revised RKB taxonomy and process (see “4-RKB Submittal Template Rev.3-27-17”).

## 6. RKB Demo and Panel Collaboration Software Demo

David Mizzen provided demos of the RKB and collaboration software to the DMT committee. He also provided guidance on the new Panel collaboration software to DMT (see “*5-Community Resilience Panel Collaboration Space Guidance*”).

## 7. New Business

Megan mentioned John Plodinec (S&E Chair)’s effort in the Alliance for National and Community Resilience (ANCR), which he discussed with DMT leadership via a conference call. John will distribute the document once it is ready for DMT review. Megan thanked the committee for their continued participation.